

RECLAMATION DISTRICT NO. 108

Minutes of the Regular Meeting

Of the Board of Trustees

February 15, 2018

President Durst called the Regular Meeting of the Board of Trustees to order at 8:30 a.m. on Thursday, February 15, 2018 at Reclamation District No. 108 headquarters, Wilkins Slough, Colusa County, California.

Trustees Present: Fritz Durst, Roger Cornwell, Todd Miller and Hilary Reinhard

Trustees Absent: Sean Doherty

Others Present:

Lewis Bair, General Manager	Steve Beckley, PR
William Vanderwaal, Deputy Manager	Jon Leonard, Landowner
Meegan Nagy, Deputy Manager	Don Kitamura, Landowner
Gary Marler, Superintendent	Donita Hendrix, DWD
Cathy Busch, Secretary	Scott West, Landowner
Beverly Walls, Bookkeeper	Deke Dormer, Landowner

Agenda – It was moved by Trustee Miller to approve the agenda with one change, since Trustee Miller needed to leave the meeting early, Business Item No. 3 was moved up to the first item of business. Trustee Cornwell seconded. Approved 4 – 0.

Open Forum – President Durst welcomed guests to the Open Forum. Manager Bair reported that because of the dry Jan and Feb, the District has had several calls about starting irrigation water. If you are needing to start water please contact Superintendent Marler. He also commented that the District has been asked to reconsider taking on the Management of Dunnigan Water District. Manager Bair reported that it is important for landowners to discuss this issue and asked for Landowners to contact the Board or staff if they have any questions and/or comments. This matter will be discussed later in the meeting.

There was discussion regarding the possibility of a water transfer in 2018. Staff will continue to inform Landowners as this develops.

Manager Bair reported that the Annual Landowner Meeting has been postponed until the June timeframe. Sites JPA does not have the information to answer Landowner questions and concerns at this time or what the next funding call will be. The Sites Project applied for \$1.6 billion in Prop. 1 Funding.

Deputy Manager Vanderwaal reported on the NCWA Leadership program. The meeting was held at Lundberg Family Farms and Jennifer Pierre, Manager of the State Water Contractors,

gave a presentation on State Water Contractors and Water Fix. Deputy Manager Vanderwaal highly recommended the NCWA Leadership program to anyone that would like to have a better understanding of water issues in Northern California.

The Public Forum ended at 9:25 a.m.

ADMINISTRATION

Public Participation: There were no further comments from the Public at this time.

Consent Agenda – It was moved by Trustee Cornwell to approve the consent agenda, including the Minutes of the Board Meeting held on January 18, 2018. Trustee Miller seconded. Vote: Approved 4 - 0.

Accounts Payable – It was moved by Trustee Reinhard to approve the accounts payable: Maintenance Fund in the amount of \$294,065; on-line payments issued in January and February in the amount of \$59,161, and transfers between River City Bank account to Money Market Fund in the amount of \$75,000 to be ratified. Irrigation Fund in the amount of \$16,958. Trustee Cornwell seconded. Approved 4 – 0.

BUSINES ITEMS

3. Consider Providing Management and Field Staffing for Dunnigan Water District – Manager Bair reported that he was contacted by Mr. Blair Voelz, Dunnigan Water District (DWD) asking if the Board would reconsider management of DWD. Both districts will be holding a meeting with their landowners to discuss this issue. If landowners are agreeable, a contract will be drafted for all to review. Any agreement between the two districts will be reevaluated after a set term.

Trustee Miller departed the meeting at 9:50 a.m.

1. Operations Report – Superintendent Marler reported on District-wide maintenance. Water service started on System B and C on Tuesday. Several field staff have been trained on the operation of the Wallace Weir in preparation for operation of the facility in the next few weeks, winter levee inspections are complete.

2. Water Transfer Update

- **Consent to Limited Simultaneous Representation with Downey Brand** – Downey Brand sent a letter to their Sacramento River Settlement Contractors (SRSCs) regarding 2018 and 2019 water transfers with both the SRSCs and the Tehama-Colusa Canal Authority (TCCA). After discussion, it was moved by Trustee Cornwell to direct Manager Bair to sign an Agreed and Accepted for working with both the SRSCs and TCCA on 2018 and 2019 potential water transfers. Trustee Reinhard seconded. Approved 3 – 0.

- **Wheeler Ridge-Maricopa WSD/Dudley Ridge (Westside Five)** – Manager Bair reported on the Westside Five water transfer. He said that he has not heard anything since

January. Negotiations are still ongoing for the price of the water. The State Water Contractors will be meeting today and a term sheet should be released by Delta Mendota Water Authority soon.

4. Office Annex Update – Deputy Manager Vanderwaal reported on the costs of the Office Annex Project. He said that he should have the total cost of the Project at the March Board meeting with a request to increase the Total Project Cost to include proposals for paving, electrical work, and interior finishing such as window coverings.

6. Policy Review and Approval to Submit for Legal Review – The Board reviewed the Employee Handbook policies presented for approval to send for legal approval. After discussion Trustee Cornwell moved to submit the proposed policies for legal review and to approve the fleet monitoring policy. Trustee Reinhard seconded. Approved 3 – 0.

Trustee Reinhard asked for Board direction on a policy for firearms in the District by designated employees. The Board directed that the District contact JPIA and ACWA membership regarding a firearms policy.

7. Adopt Resolution NO. 18-03 to Participate in Federal Surplus Program and Designating District Representatives – It was moved by Trustee Reinhard to adopt RESOLUTION NO. 18-03 authorizing Manager Bair to do all things for the District to participate in the Federal Surplus Program and Designate District Representatives. Trustee Cornwell seconded. Approved 3 – 0.

8. Adopt Resolution No. 18-01 Committing the District to Financial and Legal Obligations with Financial Assistance Award of SUBR Drought Resiliency Grant Funds – It was moved by Trustee Cornwell to adopt RESOLUTION NO. 18-01 committing the District to financial and legal obligations with financial assistance award of USBR Drought Resiliency Grant Funds. Trustee Reinhard seconded. Approved 3 – 0.

5. Closed Session (KLOG) – The Board went into Closed Session at 11:00 a.m. to discuss anticipated litigation and significant exposure to litigation pursuant to Subdivision (d) of Section 4956.9. The Board came out of Closed Session and President Durst reported no action was taken.

INFORMATION REPORTS

1. NCWA Report – Trustee Cornwell reported on current NCWA activities. NCWA is currently seeking a new Legislative Affairs director.

2. Sites JPA – Deputy Manager Vanderwaal reported on the Sites Reservoir Committee. The Committee continues to develop options and concepts for rebalancing and attempting to determine cost estimates and financing options for Phase 2 which is scheduled to begin in July/August 2018. The Risk Management Work Group held a two-day workshop where potential risks and their probable impacts were identified and will be used to calculate a likely cost range for the Project.

3. **Public Relations Consultant** – Mr. Steve Beckley reported on Public Outreach.
4. **Policy Ad Hoc Committee Report** – Trustee Reinhard reported that she had nothing further to report.
5. **Deputy Manager's Report**
 - **Water Use Efficiency Grant** – KSN continues to work on design for the new Steiner Pumping Plant. ICF is working on the environmental permitting.
 - **Alternative Water Supply Study** – David's Engineering has completed their Final Report last week.
 - **Yolo County Operational Area Multi-Jurisdiction Hazard Mitigation Plan** – It was moved by Trustee Reinhard to adopt RESOLUTION NO. 18-02 in the matter of adopting the Yolo County Operational Area Multi-Jurisdiction Hazard Mitigation Plan Update Dated December 2012. Trustee Cornwell seconded. Approved 3 – 0.
6. **Manager's Report** –
 - **Roosevelt Water Supply** – Manager Bair reported that he received a call from Mr. Patterson with Roosevelt Ranch. They are seeking to install facilities so that they can receive irrigation services from the District during dry years. Manager Bair asked the Board if this was something they wanted him to pursue. It was the consensus of the Board for Manager Bair to pursue this matter.
 - **Trip to Washington DC** – Manager Bair reported on the trip to Washington DC that he, President Durst and Trustee Cornwell participated in.
 - **Other Issues** – Manager Bair reported that he, President Durst and Trustee Cornwell will be participating in a site visit to Yakima, Washington to see how they manage their basin, which has some of the same issues that we face. Manager Bair gave an update on the Tisdale Notch Project.

RECESS

The Board recessed for lunch at 12:00 p.m.

ADJOURNMENT

There being no comments from the public and no further business to come before the board, the meeting was adjourned at approximately 12:40 p.m.

Respectfully Submitted

Lewis Bair
Manager