

**KNIGHTS LANDING RIDGE DRAINAGE DISTRICT**

**Minutes of the Regular Meeting  
Of the Board of Commissioners**

**May 28, 2015**

**ADMINISTRATION**

**Call to Order and Approval of Agenda**

President Heidrick called the Regular Meeting of the Board of Commissioners to order at 10:03 a.m. on Wednesday, May 28, 2015, at Reclamation District No. 108 headquarters, Wilkins Slough, Colusa County, California.

**Attendance**

**Commissioners Present:** Jim Heidrick, Roger Cornwell, Fritz Durst, Dan Tibbitts, and Herbert Pollock

**Commissioners Absent:** None

**Others Present:** Lewis Bair, General Manager      Seth Wurzel, LWA Inc.  
Bryan Busch, Asst. Manager      Kendall Perryman, Landowner  
Chad Navarrot, Superintendent      Les Canter, Landowner  
Barry O'Regan, Consultant      Jeff Mueller, KSN

**ADMINISTRATION**

**Agenda –** The Agenda was approved as presented.

**Public Participation:** There was no public comment.

**Minutes –** After discussion, it was moved by Commissioner Durst, seconded by Commissioner Tibbitts and unanimously approved to approve the minutes of the Regular Meeting held on December 18, 2014 and the Special Meeting held on February 26, 2015 as submitted.

**May Financial Reports -** On motion by Commissioner Durst, seconded by Commissioner Tibbitts and unanimously approved the May Financial Report was approved as presented and the May Accounts Payable in the amount of \$197,589 and payments to be ratified in the amount of \$297,583. Manager Bair said that the Project costs and income will be separated from the Operation and Maintenance Budget and setup as a separate budget to clarify District costs from Project costs.

## **BUSINESS**

**1 Operations Report** – Operations Manager Navarrot reported that staff is prepared to start burning the levee, starting in Yolo County and working through Colusa County. He attended a meeting with URS, Corps of Engineers, DWR and Yolo County on risk assessment of the levee, looking only at the east bank. Operation Manager Navarrot pointed out the slippage areas on the levee and how those sites could prevent the District from being eligible for PL84-99 funding should there be a break in the levee.

**2 Notice of Exemption for District-wide Maintenance** – Manager Bair reported that the District annually completes a Notice of Exemption for District-wide maintenance. After discussion, it was moved by Commissioner Durst, seconded by Commissioner Pollock and unanimously approved to authorize Manager Bair to sign and file a Notice of Exemption with Yolo County for District-wide maintenance.

**3 Adopt Resolution No. 15-01 in the Matter of Calling Assessment No. 37** – Manager Bair reviewed the proposed Resolution No. 15-01 calling Assessment No. 37. After some discussion, it was moved by Commissioner Durst, seconded by Commissioner Cornwell and unanimously approved to adopt RESOLUTION NO. 15-01 in the matter of calling Assessment No. 37. Resolution No. 15-01 is attached hereto and made a part hereof.

### **4 Mid-Valley Area 3 Levee Project**

- **Project Update** – Mr. Barry O'Regan gave a Project status report. The tree removal has been completed and mitigation has been setup. The 404 Permit is still moving through the process and should be issued the first week in July. PG&E has completed review of moving the power poles and is awaiting approval from the PUC. The landowner right-a-ways are currently being reviewed. There are still some issues on the haul road that may require a Change Order. The Project is still within the Project Budget.

- **Project Financing** – Mr. Seth Wurzel presented and reviewed the three Bank Request for Terms Sheets (5-Star Bank, Rabobank and RiverCity Bank). It was LWA's recommendation that the District select 5 Star Bank. After further discussion, it was moved by Commissioner Durst, seconded by Commissioner Tibbitts and unanimously approved to authorize Manager Bair to enter into agreement for a line-of-credit up to \$4 million with 5-Star Bank and to do all things necessary to complete the transaction.

- **Accept Bid for Project** – Mr. Jeff Mueller reported that there were six bidders for construction of the project. The lowest responsive/responsible bidder is Magnus Pacific for \$4,622,023 with the B haul route. After discussion, it was moved by Commissioner Cornwell, seconded by Commissioner Durst to accept the lowest responsive and responsible bidder, Magnus Pacific for construction of the Project in the amount of \$4,622,023 and to authorize Manager Bair to enter into agreement for construction and do all things necessary to complete the agreement.

- **Ridge Cut Pump Station Relocation** – Mr. Barry O'Regan reported that the District received two bids for relocation of the Ridge Cut Pump Station. After further discussion, it was moved by Commissioner Durst, seconded by Commissioner Pollock and unanimously approved to award the Construction Contract to relocate the Ridge Cut Pump Station to Davis Machine Shop in the amount of \$398,355 and to authorize Manager Bair to enter into agreement with Davis Machine and do all things necessary to complete the Agreement.

- **Construction Management and Permit Compliance** – Mr. Barry O'Regan presented KSN Task Order 2 for bidding assistance, construction management, inspection and testing for the Project in the amount of \$400,000. After further discussion, it was moved by Commissioner Durst, seconded by Commissioner Pollock and unanimously approve to approve KSN Task Order 2 in the amount of \$400,000 to bidding assistance, construction management, inspection and testing for the Project and to authorize Manager Bair to enter into Agreement and do all things necessary to complete this process. The Board reviewed KSN Task Order 3 for environmental surveys and monitoring tasks required in the environmental documents and/or permit conditions for the Project in the amount of \$84,106 with possible other tasks in the amount of \$76,720, for a total of \$160,826. After discussion, it was moved by Commissioner Durst, seconded by Commissioner Pollock and unanimously approved to approve KSN Task Order 3 for the total amount of \$160,826 and directed Manager Bair to do all things to complete this process.

## **INFORMATION REPORTS AND ACTION ITEMS**

**Manager's Report** – Mr. Barry O'Regan reported that the Letter of Intent to submit a SWIF that the District submitted to the Corps of Engineers in respect to the Periodic Inspection was approved. The District will now have to prepare the SWIF. This process will allow the District to retain the PL84-99 funding until the SWIF is prepared.

**ADJOURNMENT**

There being no comments from the public and no further business to come before the Board, the meeting was adjourned at approximately 10:59 a.m.

Respectfully submitted,

Lewis Bair  
Secretary