

**17KNIGHTS LANDING RIDGE DRAINAGE DISTRICT**  
**Minutes of the Regular Meeting**  
**Of the Board of Commissioners**

**December 18, 2014**

**ADMINISTRATION**

**Call to Order and Approval of Agenda**

President Heidrick called the Special Meeting of the Board of Commissioners to order at 2:30 p.m. on Thursday, December 18, 2014, at Reclamation District No. 108 headquarters, Wilkins Slough, Colusa County, California.

**Attendance**

**Commissioners Present:** Jim Heidrick, Fritz Durst, Dan Tibbitts, and Herbert Pollock

**Commissioners Absent:** Roger Cornwell

**Others Present:** Lewis Bair, General Manager  
Bryan Busch, Asst. Manager  
Chad Navarrot, Superintendent  
Cathy Busch, Secretary  
Beverly Walls, Bookkeeper  
Barry O'Regan, EIP Project Consultant

**ADMINISTRATION**

**Agenda** – The Agenda was approved as presented.

**Public Participation:** There was no public comment.

**Minutes** – After discussion, it was moved by Commissioner Pollock, seconded by Commissioner Durst and unanimously approved to approve the minutes of the Regular Meeting held on June 25 and the Special Meeting held on August 37, 2014 as submitted.

**December Financial Reports** - On motion by Commissioner Durst, seconded by Commissioner Pollock and unanimously approved the December Financial Report through December 13, 2014 was approved as presented, it was further moved by

Commissioner Durst, seconded by Commissioner Tibbitts and unanimously approved the December Accounts Payable of \$54,731 and payments to be ratified of \$162,420.

## **BUSINESS**

**1 Operations Report** – Operations Manager Navarrot reported on the operations of the District. RD108 staff is currently on levee patrol because of the current storm event. Staff is also watching any known and new channel erosion spots and contacting landowners if there are any issues with encroachments along the Ridge Cut. Operations Manager distributed pictures of erosion sites and pointed out one section to be fixed next year. He also noted that he has staked an area of levee to monitor erosion. Operations Manager Navarrot requested that a letter go out to landowners adjacent to the levees regarding encroachments and keeping a visual clearance along the levee so that during flood events the levee can be monitored more easily. It was the consensus of the Board to send out letters to landowners adjacent to the levees.

**2 Mid-Valley Area 3 Levee Project** – Consultant Barry O'Regan distributed a Memo regarding the EIP Project update. He said that the District will need to have financing in place by June of 2015. It was recommended that the District contract with Larsen Wurzel & Associates (LWA) to investigate financing options, apply for the loan and complete the due diligence package for the loan, at a cost of \$17,000 to \$20,000. It was the consensus of the Board to have LWA complete the loan process for the District. The District has all but the Section 404 and Section 1601 permits completed and these two are expected to be completed in February 2015. The District is still working with PG&E to relocate their facilities and it seems that an addendum to the CEQA document will be required to complete this. Levee work will be sent out to bid in February and construction is planned to start Mid-April, completed by November. The property appraisals for the final three landowners are being finalized and should be completed and presented by mid-January.

**3. Review and Adopt the 2015 Preliminary Budget and Amend the 2014 Budget as Needed** – The Board review the 2015 Preliminary Budget. It was moved by Commissioner Durst, seconded by Commissioner Pollock and unanimously approved to adopt the 2015 Preliminary Budget as presented. The Board reviewed the 2014 Budget. After discussion, it was moved by Commissioner Durst, seconded by Commissioner Tibbitts and unanimously

approved to adopt the 2015 Preliminary Budget with the Administration cost increased to \$39,000.

## **INFORMATION REPORTS AND ACTION ITEMS**

### **Manager's Report**

Manager Bair reported that the District resubmitted the Letter of Intent for the SWIF. The SWIF has not been approved yet and he is unsure when it could be approved.

Manager Bair reported that Yolo County and the Lower Sacramento Regional Flood Planning to make Knights Landing a pilot study for 100 year flood protection. This would improve the levee around Knights Landing. Since they cannot afford to do the full basin, they will do a cross levee option which is a concern for landowners on the flooded side. Borings have been taken for the Feasibility Study. This effort is being done by Yolo County with assistance from MBK Engineering.

## **ADJOURNMENT**

There being no comments from the public and no further business to come before the Board, the meeting was adjourned at approximately 3:30 p.m.

Respectfully submitted,

Lewis Bair  
Secretary