

KNIGHTS LANDING RIDGE DRAINAGE DISTRICT

**Minutes of the Regular Meeting
Of the Board of Commissioners**

June 1, 2016

ADMINISTRATION

Call to Order and Approval of Agenda

President Heidrick called the Regular Meeting of the Board of Commissioners to order at 1:00 p.m. on Wednesday, June 1, 2016, at Reclamation District No. 108 headquarters, Wilkins Slough, Colusa County, California.

Attendance

Commissioners Present: Jim Heidrick, Fritz Durst, Roger Cornwell, Herb Pollock and Dan Tibbitts by phone

Commissioners Absent: None

Others Present: Lewis Bair, General Manager
Bryan Busch, Asst. Manager
Chad Navarrot, Superintendent
Cathy Busch, Secretary
Beverly Walls, Bookkeeper
Barry O'Regan, Consultant
Norm Newell, Smith & Newell

ADMINISTRATION

Agenda – It was moved by Commissioner Cornwell to approve the agenda as submitted. Commissioner Durst seconded. Approved 5 – 0.

Public Participation: There was no public comment.

Minutes – It was moved by Commissioner Pollock to approve the Minutes of the November 18, 2015 Board Meeting. Commissioner Durst seconded. Approved 5 – 0.

Financial Reports – It was moved by Commissioner Durst to approve the December 31, 2015 and June 2016 Financial Reports and June Accounts Payable in the amount of

\$34,920 and payments made in December 2015 through April 21, 2016 to be ratified in the amount of \$6,194,128. Commissioner Cornwell seconded. Approved 5 – 0.

Barry O'Regan reviewed the Project budget and payments issued between December 2015 through June 2016. He distributed the work plan and reviewed Project changes and costs impacts. The Project cost budget was \$8.2 million with the State grant based on \$7.3 million. The District will submit an agreement amendment to the State for 85 percent of \$795.328 for additional costs. A loan was taken out with Five Star Bank for cash flow. Once the Project is closed out in 2017, the balance in the cash account should be about \$289,000. The Five Star Bank may have to be extended into 2017 until the Project has been closed.

2015 Financial Audit Report – Mr. Norm Newell presented the 2015 Financial Audit Report. He said that the District has received a clean opinion. He reviewed the financial reports as full accruals and modified accruals. It was moved by Commissioner Durst to adopt the 2015 Financial Audit Report. Commissioner Cornwell seconded. Approved 5 – 0.

BUSINESS

1. **Operations Report** – Manager Bair provided a limited report on District operations.
2. **Notice of Exemption for District-wide Maintenance** – It was moved by Commissioner Durst to authorize Manager Bair to file a Notice of Exemption for District-wide Maintenance. Commissioner Cornwell seconded. Approved 5 – 0.
4. **Flood Issues** – Manager Bair reviewed the SWIF process. The District submitted a request to the Central Valley Flood Protection Board to submit application to the Corps of Engineers to initiate a SWIF, which will give the District two additional years to bring the Ridge Cut levees up to the Corps of Engineer standards. The District will propose a timeline to complete the proposed actions in the SWIF.

5. Adopt the 2016 Financial Budget - The Board reviewed the 2016 Financial Budget. It was moved by Commissioner Cornwell to adopt the 2016 Financial Budget as presented. Seconded by Commissioner Durst. Approved 5 – 0.

6. Adopt Resolution No. 16-01 calling Assessment No. 38 – Manager Bair reviewed the proposed Resolution No. 16-01 calling Assessment No. 38. After discussion, it was moved by Commissioner Durst to adopt RESOLUTION NO. 16-01 in the matter of calling Assessment No. 38. Commissioner Cornwell seconded. Approved 5 – 0. Resolution No. 16-01 is attached hereto and made a part hereof.

INFORMATION REPORTS AND ACTION ITEMS

Assistant Manager's Report – Assistant Manager Busch gave a status report on the Flood System Repair Project. The gravel has been added to the levee roads with a cost-share with the State of 85 percent. He reported that there was a waterside erosion site in the District that was submitted for repair through the FRSP project and was denied. The District will try and resubmit in 2017.

Manager's Report – Manager Bair reported that due to new banking rules for government agencies Reclamation District No. 108 moved its banking to River City Bank. It was his recommendation that the District also move to River City Bank. It was moved by Commissioner Cornwell to authorize staff to close out the Bank of America bank accounts and open bank accounts with River City Bank. Commissioner Pollock seconded. Approved 4 – 0 with Commissioner Durst abstaining and stepping out of the meeting during this discussion.

ADJOURNMENT

There being no comments from the public and no further business to come before the Board, the meeting was adjourned at approximately 2:00 p.m.

Respectfully submitted,

Lewis Bair
Secretary